

CMI Advisory Notice: Report Validations, Performance Requirements & Engineering Assessments, CodeMark NZ Template & Evaluation Reports.

Subject: Evidence of Compliance - Report Validations

CMI wishes to advise all our valued clients of the following requirements in relation to evidence of compliance.

It is the responsibility of the Certificate Holder to make sure that all the evidence supplied to CMI in support of your accreditation is up to date, verifiable and completed by accredited &/or competent persons.

In most cases testing bodies place a validity period on their reports. This means that reports that are approaching the end of this period will require revalidation by the testing authority. Where testing bodies do not place a validity period of testing reports, CMI suggest the testing be validated by the testing authority every 5 years, regardless of whether the testing standard has changed. This may be for a number of reasons, but generally, where the test standards remain current, it is to ensure that the test lab maintains its support of that testing.

In the case of Engineering Reports these need to be kept up to date given the changes in the standards and building codes. To ensure that you are keeping your testing current and Engineering Report, Technical Appraisals etc. current, CMI requests that all of our clients review their current testing and determine if any of the test reports or Appraisals/Evaluations require validation.

It is important to note that, in most cases, the testing body merely needs to issue a validation of the original test, this can normally be done quite quickly by the issuing body. Engineers and technical bodies will similarly re-issue their report having conducted a review of the material.

When conducting annual surveillance and accreditation audits, CMI will be advising Certificate Holders if we note testing that is due for revalidation. CMI believe the above direction is fair and reasonable and shows us that you keep current and up to date records and provide the expected Quality Assurance of your product in the market.

Subject: Performance Requirements & Engineering Assessments

In light of the changes to the Building Code and increased surveillance, moving forward, there will be a need for Engineering Report and Evaluations to be provided in support of any Performance Requirements of the BCA or NZBC being claimed. Please note, this is not a requirement for Deemed to Satisfy (DtS) provisions of the BCA in most cases. An example where an Engineering Report would be required for both the DtS and Performance Requirement is Structure. Clients will be required to engage the services of a suitably Qualified Engineer to assess

the test data and report on the product/system's compliance with the relevant building code and confirm the applicable clauses, inclusive of sub-clauses.

CMI may be able to assist in recommending Engineering firms for this work. Please notify us should you require this assistance.

Subject: New Zealand CodeMark Certificate of Conformity (CoC) Template

As of mid July, CMI has been given the approval to amend the single page CodeMark New Zealand CoC template to an extended template that CMI have produced in line with the CodeMark Australia template. The additional real estate allows us to address matters we previously were unable to on the template supplied to Certification Bodies; such as detailed information on product/system components, tested specimens and subsequent results, evaluation methods etc.

Subject: CMI Evaluation Reports issued in conjunction with CodeMark

Given that the function of the CMI Evaluation Reports was to fill the gaps between the lack of information on the old format CodeMark CoC templates, CMI, upon consultation, has determined that having both the new format CodeMark CoC and an Evaluation Report in the market place will lead to confusion, consequently as the CodeMark CoC is now carrying the same information that the Evaluation Report would have contained, the Evaluation Reports, as related to a CodeMark CoCs, have become redundant. Consequently, CMI will not be issuing Evaluation Reports in conjunction with CodeMark CoCs and will be withdrawing any applicable Evaluation Reports. The above will become effective upon issue of your CodeMark onto the extended template CoC. Following this date, the Evaluation Report will be withdrawn and must be removed from advertising and other company literature.

For those clients who would still prefer to have an Evaluation Report, CMI will be happy to supply one, however this will require a new application and will be subject to Surveillances and Renewals similar any other Scheme offered by CMI.

CMI would like to thank our Clients for their understanding in the above matters and request that should clarification be required in relation to any of the above, please reply via email: office@certmark.org.